

**Position:** Location Kids Minister

**Ministry Area:** NewGen Kids

**Reports to:** Kids Director

**Status:** Full time

**Supervises:** Serve Staff, and Interns

### **Purpose**

The Location Kids Minister is responsible for leading kids ministry at a specific location by equipping and developing Serve Staff to execute kid's service gatherings, along with partnering with parents to be the primary disciple-makers of their families.

### **Job Requirements and Experience**

- Bachelor's Degree required
- Experience working with children in some/multiple settings

### **Required Competencies and Skills**

- Ability to develop priorities with the right balance of short and long-term wins
- Demonstrated ability to build effective organizational relationships/partnerships
- Strong leadership abilities; sound judgment and above reproach character
- Demonstrated ability to teach & shepherd serve staff members and their families
- Strong computer skills; proficient in Microsoft Outlook, Word and Excel
- Ability to work with database information (CCB)

### **Key Responsibilities**

- Continually manage the improvement of kid's ministry processes/environments
- Lead in the recruitment, coaching, and equipping of serve staff
- Support in planning and executing children's ministry events
- Oversee curriculum planning and development for children ages K-5<sup>th</sup> grade
- Control inventory of supplies and other needs in ministry area
- Partner with parents in raising their children to know Jesus & make him known.
- Lead and develop staff, apprentices, serve staff teams and serve staff leaders.
- Model discipleship by being making disciple-making disciples.
- Communicate clear vision & wins for staff and serve staff teams on a regular basis
- Oversee systems for background checks, safety and security procedures, training, and care of serve staff
- Provide staff and serve staff with current children's ministry best practices
- Managing budget forecasts and expenses for staff

### **Measurements of Success**

- Model the Church of Eleven22's mission, vision, and core values
- Create disciple-making disciples
- Recruitment, Retention, and Development of Serve Staff
- Development of Kids experience and leaders
- Align staff and serve staff to the overall vision of The Church of Eleven22
- Anticipate and provide for the needs of NewGen Ministry
- Anticipate the needs of NewGen Kids Ministry